



## Joint Ownership Payment Authorization Form

This form authorizes Section 8 Housing Assistance Payments (HAP) for rental property owned by multiple persons/entities to be paid to a designated party. This form is required for all properties owned by more than one party (married couples exempt) and must be notarized. All persons/entities on the title for the property (all legal owners) must sign this authorization form.

**Property Address:** \_\_\_\_\_

We the undersigned parties, certify that we are the legal owners of the property listed above. We agree that all Housing Assistance Payments (HAP) made by the Berkeley Housing Authority should be made payable to the following party:

**Name:** \_\_\_\_\_

**Taxpayer Identification Number (SSN or EIN):** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_ **Email/Cell** \_\_\_\_\_

**Address of Payee:** \_\_\_\_\_

We understand that we may change or cancel this payment authorization by submitting a notarized written request signed by all owners listed on the property title. This request should be mailed to: Berkeley Housing Authority, ATTN: Finance Department, 1947 Center St., 5th Flr., Berkeley, CA 94704.

Owner #1 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Owner #2 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Owner #3 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Owner #4 Name: \_\_\_\_\_ Signature: \_\_\_\_\_

\*Please use additional sheets if necessary.

### NOTARY PUBLIC JURAT

State of California, County of \_\_\_\_\_

Subscribed and sworn to (or affirmed) before me on this \_\_\_\_ day of \_\_\_\_\_,

20\_\_\_\_, by \_\_\_\_\_. Personally known to me or proved me on the basis of satisfactory evidence to be person(s) who appeared before me.

Signature: \_\_\_\_\_

(notary seal)